



EXPRESSION OF INTEREST
(EOI: 002/DAL-FFTL/X/2024)

PROVISION OF DESIGN CONSULTANCY SERVICES & CONSTRUCTION SUPERVISION

1. BACKGROUND

Since 2015, Timor-Leste has been unable to host international matches due to the lack of proper infrastructure, with the current National Stadium failing to meet AFC Stadium Regulations. In alignment with the FIFA Forward Programme's broader goals for infrastructure development, this initiative is intended to enhance Timor-Leste's football infrastructure by providing a durable, inclusive, and high-quality venue that supports football development at all levels. In doing so, the project will contribute to the long-term growth of the sport in the country, benefitting both elite and grassroots football, while ensuring the facility is sustainable and meets international standards. Collaboration with FIFA guarantees the project is consistent with global best practices in sports infrastructure.

As part of FIFA's Goal Development Programme, the first artificial pitch at Campo Democracia was installed with 3rd Goal Project in 2011. Over the years, there have been an increase in the utilization of Campo Democracia pitch, mainly for training activities for national teams, youth developments, grassroots activities, football matches, football coaching, refereeing courses, workshops, and clinics as well as football related events and activities.

As the FFTL is governing body for football in Timor-Leste, plays a critical role in improving football infrastructure. With funding support from FIFA Forward Programme, FFTL has embarked on a significant project: constructing a Grandstand (Mini Stadium) at Campo Democracia. The proposed facility will enhance the quality of football events,



promoting both domestic and international competitions. The stadium is planned to serve not only as a venue for FFTL's activities but also for broader sports and community events, with a vision to become a central hub for sports development in Timor-Leste.

Therefore, the Federação de Futebol de Timor-Leste (FFTL) invites qualified consultancy firms to submit proposals for the “Design of Consultancy Services and Construction Supervision” for the development of a Grandstand (Mini Stadium) at Campo Democracia, Díli. This project aims to establish a modern sports facility that meets current standards for player and spectator safety, accessibility and sustainability.

2. EXPRESSIONS OF INTEREST

The Football Federation of Timor-Leste (FFTL) through the Procurement Department, would like to invite bidders for the Expression of Interest by limited tendering process from reputed local companies with demonstrated performance and proven track record for the provision of “Design Consultancy Services & Construction Supervision” to the Football Federation of Timor-Leste (FFTL).

3. SCOPE OF WORK

The scope of work for this EOI of “Design of Consultancy Services and Construction Supervision” to the Football Federation of Timor-Leste (FFTL) mini stadium basically includes following:

3.1 DESIGN CONSULTANCY SERVICES

Site Analysis: The consultant will conduct a thorough site analysis, assessing the existing infrastructure, soil conditions, and environmental factors. This analysis will guide the



design to ensure that the facility is sustainable and resilient against natural hazards. Bottom of Form

Architectural & Engineering Design:

The consultant is expected to prepare:

- Detailed architectural blueprints with seating layouts, access points, safety exits, and space optimization.
- Structural designs that account for the region's climate, seismic activity, and material availability.
- Energy-efficient designs for lighting, heating, and cooling systems.

Mechanical, Electrical, Plumbing (MEP) Engineering:

The design should integrate modern, efficient systems for electricity, water supply, and waste management, with a focus on minimizing energy consumption and maximizing operational efficiency.

Sustainability and Green Standards:

Designs should comply with international sustainability standards. The consultant should propose green building practices such as rainwater harvesting, solar panel integration, and eco-friendly materials.

The local consultant will be responsible for developing the detailed design work, incorporating all necessary elements to meet both FIFA and AFC standards. The consultant must ensure that FIFA's specific requirements are fully integrated into the design documents, maintaining close coordination with FIFA's appointed experts.

FIFA will provide oversight throughout this process to ensure compliance with international standards and that the design aligns with the broader goals of the FIFA Forward programme.

3.2 CONSTRUCTION SUPERVISION SERVICES

Daily Supervision and Quality Control:

- **Supervision during Construction:** The consultant will be responsible for daily supervision of the construction process, which includes conducting regular site visits by qualified supervisors, monitoring contractor performance, and ensuring adherence to project specifications.
- **Testing and Inspection:** The consultant must ensure that all materials used meet the necessary quality standards. This includes conducting tests such as soil testing, concrete strength evaluation, and equipment functionality tests throughout the construction process.
- **Health & Safety Management:** Implement and manage safety protocols that comply with international standards to minimize accidents and ensure a safe working environment for all labourers and project stakeholders.

While the consultant will handle on-site supervision and day-to-day management, FIFA will provide periodic reviews of the work to ensure compliance with the agreed standards. FIFA's role will focus on strategic oversight rather than daily supervision, ensuring that the project adheres to international standards and FIFA's requirements.

4. SELECTION CRITERIA

The criteria below reflect the requirements of this solicitation companies are:

(a) Administration Requirements.

| No | Evaluation Criteria | Comply (Y/N) |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 1 | The bidder should provide a valid copy of Payment Certification (Certidão de Dívidas). | |
| 2 | Provide a copy of its Business Registration Certificate (Certidão de Registo Comercial) | |
| 3 | Provide a copy of authorization to conduct activity (Autorização para Exercício de Atividade) relevant to the project. | |
| 4 | Provide a notarized power of attorney authorizing the signatory of the Quotation to represent the Vendor, sign the Quotation and accept a Purchase Order (Estatuto) | |
| 5 | Have a financial resource at least USD 30,000.00 by providing bank statement of last three months before the bid submission deadline. | |

Bidders failed to comply with any of above criteria will be disqualified for the next technical evaluation.

(b) Technical Proposals.

| No. | Evaluation Criteria | Weight | Score | Total Score |
|----------|----------------------------------------------------|-----------|-------|-------------|
| | | (A) | (B) | (AxB) |
| 1 | DESIGN CONSULTANCY SERVICES | 40 | | |
| a) | Site Analysis | 1 | | |
| b) | Architectural & Engineering Design | 2 | | |
| c) | Mechanical, Electrical, Plumbing (MEP) Engineering | 2 | | |
| d) | Mechanical, Electrical, Plumbing (MEP) Engineering | 4 | | |
| e) | Sustainability and Green Standards | 1 | | |
| 2 | CONSTRUCTION SUPERVISION SERVICES | 60 | | |
| a) | Daily Supervision and Quality Control: | | | |



| | | | | |
|----------------------------------------|---------------------------------|---|--|------------|
| a.1) | Supervision during Construction | 5 | | |
| a.2) | Testing and Inspection | 5 | | |
| a.3) | Health & Safety Management | 5 | | |
| Total Score | | | | 100 |
| Minimum Technical Passing Score | | | | 75 |

Only those bidders who passed Minimum Technical Score will be invited for next steps.

Point of Scores to be used during the evaluation process:

| Scores | Descriptions |
|--------|---------------------------------------|
| 0 | No information provided |
| 1 | Information provided but not relevant |
| 2 | Do not meet the minimum requirement |
| 3 | Meet the minimum requirement |
| 4 | Exceed the minimum requirement |

c) Financial Proposals.

| No. | Descriptions | Units | Unit Cost | Total Cost |
|---------------------|------------------------------------------|----------|-----------|------------|
| 1 | DESIGN CONSULTANCY SERVICES | Lump sum | | |
| 2 | CONSTRUCTION SUPERVISION SERVICES | Lump sum | | |
| OVERALL COST | | | | |

The Football Federation of Timor-Leste-FFTL. Mobile: +670 7789-4481, +670 7808-6573

Address; at FFTL House, Av. Nu Laran No. 04, Bairro Formosa, GRICENFOR, Dili, Timor-Leste.



SCHEDULES

1. The pre-bid meeting will be conducted on 11 /10/2024, at 15.00 – 17.00 OTL
2. The presentation will be on 18 /10/2024, 10 am– 5pm OTL

The deadline for the submission of the Expression of Interest is on or before 24 /10/2024, at 15.00pm. Any submissions after the deadline will be rejected.

Please submit your EOI offers in sealed envelope to the Purchaser's address at:

Procurement Department, Football Federation of Timor-Leste (FFTL).

Street Address: FFTL House, Av. Nu Laran No. 04, Bairro Formosa, GRICENFOR, Dili, Timor-Leste.

For further information, please contact:

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| Mr. Frederico Martins; Phone: 7805-9533 e-mail: frederico.martins@fftl.tl | Mr. Carlos Freitas; Phone: 7789-4481 e-mail: carlos.freitas@fftl.tl |
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Approved by

Gregorio Correia
General Secretary